

RESOLUTION NO. 2017-067

A RESOLUTION OF THE BREA CITY COUNCIL DESIGNATING PURCHASING POLICY LIMITS AND THE LOCAL VENDOR PREFERENCE AMOUNT FOR THE CITY'S PURCHASING SYSTEM

A. RECITALS:

(i) Chapter 3.24 (Purchasing) of Title 3 (Revenue and Finance) of Part I (Municipal Code) of the Brea City Code sets forth the City's purchasing system. Section 3.24.020 of Chapter 3.24 defines "Purchasing Policy" as the City Council resolution designating: (a) the limits for open market, informal solicitation, and formal solicitation purchases of supplies, materials, equipment, services, and public works projects; and (b) the local vendor preference amount.

(ii) This Resolution constitutes the Purchasing Policy described in Section 3.24.020.

(iii) It is the intent of the City Council in adopting this Resolution to update existing purchasing limits to improve the efficiency of the City's purchasing system and, with respect to public works projects, to keep such system consistent with amendments to the Uniform Public Construction Cost Accounting Act ("UPCCAA") (Cal. Pub. Cont. Code § 22000 et seq.).

(iv) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION:

NOW, THEREFORE, it is found, determined and resolved by the Brea City Council as follows:

1. The facts as set forth in the Recitals are true and correct.
2. City Council Resolution No. 2008-75 is hereby repealed.

3. The following purchasing policy limits are established for the City's purchasing system:

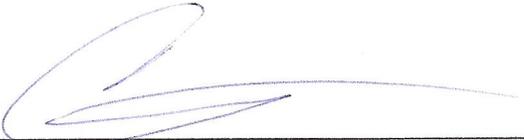
- a. Supplies, Equipment, Materials, and Services:
 - i. Open Market Purchases: purchases up to \$5,000 or, if applicable, up to the micro-purchase threshold set by federal regulation
 - ii. Informal Solicitation Purchases: purchases over \$5,000 (or, if applicable, the micro-purchase threshold set by federal regulation) and up to \$25,000
 - iii. Formal Solicitation Purchases: purchases over \$25,000
- b. Public Works Projects (governed by UPCCAA):
 - i. Open Market Purchases: purchases up to \$45,000
 - ii. Informal Solicitation Purchases: purchases over \$45,000 and up to \$175,000
 - iii. Formal Solicitation Purchases: purchases over \$175,000
 - iv. If all offers received for an informal solicitation public works project purchase are in excess of \$175,000, then, by adoption of a resolution by four-fifths vote, and upon determining that the City's cost estimate was reasonable, the City Council may award the contract to the lowest responsive and responsible offeror at \$187,500 or less.

4. If an offer for a purchase made pursuant to Brea City Code Section 3.24.090 is submitted by a local vendor, then the Purchasing Agent shall, for the purpose of offer

comparison only, reduce the amount of such offer by 1%.

5. The City Clerk shall certify to the adoption of this Resolution.

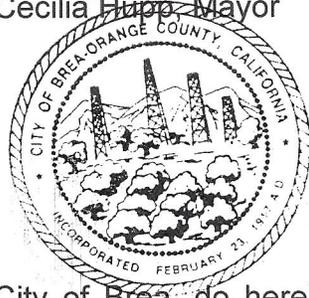
APPROVED AND ADOPTED this 7th day of November, 2017.



Cecilia Hupp, Mayor

ATTEST: 

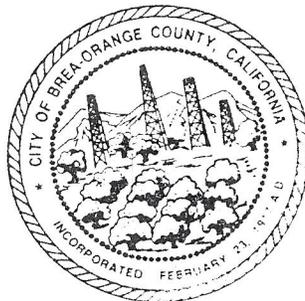
Lillian Harris-Neal, City Clerk



I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a meeting of the City Council of the City of Brea held on the 7th day of November, 2017, by the following vote:

AYES: COUNCIL MEMBERS: Hupp, Parker, Marick, Simonoff, Vargas
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None
ABSTAIN: COUNCIL MEMBERS: None

DATED: November 7, 2017





Lillian Harris-Neal, City Clerk

3