



COMMISSION/COMMITTEE APPLICATION

The City of Brea depends upon citizen participation and service. Citizen volunteers play a vital role in the conduct of governmental affairs and provide an important element in achieving the goals of the City. If you would like to serve one of Brea's commissions or committees please complete the following application.

**Please return completed application to: City Clerk – City of Brea, 1 Civic Center Circle, Brea CA 92821
or by email at victoriap@cityofbrea.gov**

I'M INTERESTED IN SERVING ON THE FOLLOWING (PLEASE SELECT ALL THAT APPLY):

- | | |
|---|---|
| <input type="checkbox"/> Art in Public Places Advisory Committee | <input type="checkbox"/> Cultural Arts Commission |
| <input type="checkbox"/> Parks, Recreation, and Human Services Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Investment Advisory Committee | <input type="checkbox"/> Traffic Committee |

APPLICANT INFORMATION

Name: _____

Home Address: _____

Business Address: _____

Phone – Home: (_____) _____

Phone – Business: (_____) _____

Phone – Cell: (_____) _____

Email: _____

EXPERIENCE

Highest Level of Education Completed: Some High School High School Diploma Associates Degree
 Bachelor's Degree Master's Degree Ph.D. or higher

Degree or Course of Study: _____

Licenses or Special Certificates Held: _____

Occupation: _____

Community Involvement (including volunteer activities): _____

ADDITIONAL INFORMATION

Reason for interest in this position (use additional paper if necessary): _____

Have you applied for this Commission/Committee before? Yes No

Would you like to be notified of other volunteer opportunities? Yes No

Please include a resume, if available. Applications may be submitted at any time for consideration when vacancies occur. They will remain on file for one (1) year from the date received.

GENERAL DUTIES AND MEETINGS

Committee Members/Commissioners on the Investment Advisory Committee and Planning Commission are required to submit annual Statements of Economic Interest Forms (Form 700), identifying any potential conflicts of interest. All Commissioners/Committee members are required to complete a two-hour Ethics Training Course every two (2) years, as legally mandated under AB 1234.

General Criteria: Must be a resident of Brea; be enthusiastically committed to the betterment of the community; oriented toward service to people and sensitive to their needs; possessing some knowledge and background in the areas of interest are advantageous, but not mandatory; and understanding of the relationship with the City Council and the role of being an extension of the Council.

CULTURAL ARTS COMMISSION

Meetings are held the second Wednesday of the month at 5:30 p.m. in the Council Chambers, Plaza Level, of the Brea Civic & Cultural Center. The Cultural Arts Commission helps to identify the cultural needs and interests of the community and recommends various ways to broaden community participation in the arts. This commission is directly involved with the City of Brea Art Gallery and the Curtis Theatre, as well as other culturally-oriented events and programs.

PARKS, RECREATION AND HUMAN SERVICES COMMISSION

Meetings are held the fourth Wednesday of each month at 5:30 p.m. in the Council Chambers, Plaza Level, of the Brea Civic & Cultural Center. The Parks, Recreation and Human Services Commission assesses the recreational and social needs of the community and makes recommendations regarding such programs. The commission actively promotes the city's community services programs, oversees the use of park facilities and attends to "people services," especially senior citizens. Commission members receive comments on such programs and encourage local recreation and human services groups and organizations to work with the city to meet the needs of residents.

PLANNING COMMISSION

Meetings are held the second and fourth Tuesday of each month at 6:00 p.m. in the Council Chambers, Plaza Level, of the Brea Civic & Cultural Center. Except for November and December, when the meetings will be held on the second Tuesday of the month. Established by state law, the Planning Commission's primary function is to study proposed developments that may have an impact on the community's growth and environment. This commission ensures that proposed developments will meet the City of Brea's technical, environmental, and aesthetic standards. The commission holds public hearings to review plans to ensure they comply with the city's zoning regulations and general plan for development.

TRAFFIC COMMITTEE

Meetings are held the third Thursday of each month, 5:30 p.m. in the Executive Conference Room, Level 3, of the Brea Civic & Cultural Center. The Traffic Committee addresses neighborhood, citywide and regional traffic and circulation issues and makes recommendations to the City Council.

ART IN PUBLIC PLACES ADVISORY COMMITTEE

Meetings are held on an as-needed basis, typically 3-5 times per year in the Executive Conference Room, Level 3 of the Brea Civic & Cultural Center. The Art in Public Places Advisory Committee is responsible for reviewing all sculpture applications in order to ensure compliance with the Art in Public Places Program criteria. Responsibilities include attending all public sculpture review meetings, exercising judgment that is fair and consistent with policy guidelines, advising the Cultural Arts Commission and the City Council on all public art related issues, and upholding the reputation and integrity of the Art in Public Places Program and the City of Brea.

INVESTMENT ADVISORY COMMITTEE

Meetings are held quarterly the fourth Monday of January, April, July and October at 10 a.m. in the Executive Conference Room, Level 3, of the Brea Civic & Cultural Center. The Investment Advisory Committee provides oversight to the safeguarding of public funds by practicing prudent investment practices.