
Chief's Advisors on Public Safety

209.1 PURPOSE OF THE COMMITTEE

The policy of the Brea Police Department is to establish and maintain a Group called the Chief's Advisors on Public Safety.

The purpose of the Chief's Advisors on Public Safety is to facilitate a forum for police-community interaction that provides information and feedback from a diverse group of community members to the Chief of Police on Public Safety and Quality of Life issues in our community. In doing so, the Chief's Advisors on Public Safety works collaboratively to further goals and initiatives congruent with the Mission, Vision, and Core Values of the Brea Police Department.

209.1.1 BREA POLICE DEPARTMENT MISSION STATEMENT

Enhancing safety and quality of life through smart, empathetic, responsive policing in partnership with the community.

209.1.2 BREA POLICE DEPARTMENT VISION STATEMENT

We are committed to constant innovation and exemplary service to meet the evolving needs of our community.

209.1.3 BREA POLICE DEPARTMENT CORE VALUES

PROFESSIONALISM: Strive to continuously strengthen our Competence, Expertise, Knowledge, and Respect.

HONOR: Act in a manner consistent with the values of Duty, Loyalty, Selfless Service, and Personal Courage in everything we do.

INTEGRITY: Adherence to the highest Moral and Ethical principles.

INNOVATION: Generate Creative Ideas or processes to yield Positive Change.

TRUST: Perform our Duties in a manner ever mindful of the Authority bestowed upon us by the Community we serve.

209.2 GUIDELINES FOR THE GROUP

The following guidelines will be used in the formation and activities of the Group:

- The Brea Police Department Chief's Advisors on Public Safety will be comprised of a diverse cross-section of the community, including community members, business leaders, and other key stakeholders.
- The Group shall meet quarterly at the Brea Police Department on a day and time convenient to the majority of the members.
- The Group is designed to:
 - Provide for member input on department policies and procedures
 - Engage in open discussion regarding trends in law enforcement such as use of force, police pursuits, and other significant police issues

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- Provide Advice & Counsel to the Chief of Police
- The Group will have no direct input or discussions regarding specific employees or personnel issues
- The Group acts solely in an advisory capacity and will not be involved in decision-making
- The Group is expected to provide input on topics the Chief of Police deems appropriate and timely. Each member is expected to contribute to these discussions.

209.3 COMPOSITION OF THE CHIEF'S ADVISORS ON PUBLIC SAFETY

The composition of the Chief's Advisors on Public Safety will be determined as follows:

- The Chief's Advisors on Public Safety shall be comprised of no more than TEN persons
- The Chief's Advisors on Public Safety shall be composed of a diverse cross-section of the community
- Members should include representatives from the:
 - Business Community, Service Organizations, Faith-based Organizations, Young Adults (Age 18 – 25), High School Students, Mothers of School-Aged Child(ren), Hispanic-American Community, Asian-American Community, African-American Community, & the Senior Community
- Requirements: Resident of the City of Brea and/or Work at a Business in the City of Brea

209.4 PROSPECTIVE MEMBERS

Invitations to prospective Group members will be sent by the office of the Chief of Police.

Suggestions for prospective Group members should be sent to the Chief of Police.

Prospective members shall:

- Submit a completed Chief's Advisors on Public Safety application
- Participate in an interview with the Police Department Command Staff
- Pass a basic background investigation – prior police contact is NOT a disqualifying reason
- Agree to abide by the provisions set forth in this policy

209.5 APPOINTMENT TO THE CHIEF'S ADVISORS ON PUBLIC SAFETY

Prospective Members who meet the criteria established in this policy, upon successful completion of the background process, and with the recommendation from the Command Staff may be appointed to the Chief's Advisors on Public Safety. The Chief of Police has the final authority as to whom is appointed to the Group.

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209.6 MEMBER TERM LIMITS

The term for a member of the Chief's Advisors on Public Safety is two years. Extensions for sitting Members shall be considered on an individual basis and made solely by the Chief of Police.

The initial Chief's Advisors on Public Safety Member's term limits shall be one and two years, respectively. Half of the initial Members shall serve a one-year term to be determined at random, while the other half shall serve a two-year term. The intent of this policy is to establish the inaugural Chief's Advisors on Public Safety and promote continuity for future Groups.

209.7 RESIGNATION OR REMOVAL

In the event that a Member seeks to resign from the Group, the Member shall submit a Letter of Resignation to the Chief of Police advising their intent to resign and the effective date of the resignation.

In the event that a Member's conduct is not congruent with the purpose of the Chief's Advisors on Public Safety or a Member fails to consistently attend or contribute at Meetings, any Member may call for that person's removal from the Group. A simple majority vote by the Members and concurrence by the Chief of Police is required to remove someone from the Group. Also, the Chief of Police may call for the removal of a Member. Absent a vote from the Group, concurrence from the Police Department Command Staff is required to remove someone from the Group. The Chief of Police has final authority to remove a Member.

209.8 STAFF SUPPORT

Staff support to the Chief's Advisors on Public Safety shall be provided by the office of the Chief of Police.

- The Professional Standards Lieutenant will be the Police Department's liaison to the Chief's Advisors on Public Safety
- The Executive Assistant to the Chief of Police shall act as the Recording Secretary for the Chief's Advisors on Public Safety. In this capacity, the Executive Assistant shall:
 - Prepare the agenda for quarterly meetings, including, but not limited to:
 - Solicit agenda items from members;
 - Send agenda items to members requesting approval/denial for inclusion on upcoming agenda;
 - Provide formal agenda prior to meeting.
 - Ensure a proper meeting forum for attendees, whether in person or virtual
 - Disseminate information to members of the Chief's Advisors on Public Safety, and
 - Maintain records related to the Chief's Advisors on Public Safety