

HISTORIC PRESERVATION APPLICATION

Identifying, recognizing, preserving, rehabilitating, maintaining, and treasuring the City's historic resources creates an awareness and appreciation for Brea's heritage. Any person(s) or group(s) may request, with property owner consent, to designate an improvement as a historic resource, or to remove a historic resource from the Brea Historic Resources Register, by submitting a written request ("nomination") to the Planning Commission. Please review the Historic Preservation Guidelines before submitting the application. **Questions?** Please Contact the Planning Division at planner@cityofbrea.net or 714-990-7674.

APPLICANT INFORMATION

Property Owner(s):

Phone No.

Email Address:

Mailing Address (Street, City, State, Zip):

PROPERTY INFORMATION

Existing Use of Historical Property:

Is the property owner occupied?

Yes____; No____

Date Property Purchased by Current Owner(s):

Year Built:

Total Square Footage of Building(s):

Main Residence: _____ sq. ft.

Garage: _____ sq. ft.

Other Building (_____): _____ sq. ft.

Other Building (_____): _____ sq. ft.

Other Building (_____): _____ sq. ft.

Lot Size (Square Feet):

Accessor's Parcel Number (APN):

Book _____ Page _____ Parcel _____

STAFF USE ONLY

Accela Record Number:

Project Manager:

File Number(s):

Related Files:

SUBMITTAL INFO:

Date & Time Received:

Received by:

Deposit Received:

CRITERIA FOR DESIGNATION OF INDIVIDUAL HISTORIC RESOURCES CHECKLIST

Mark "x" in one or more boxes for the criteria qualifying the property for listing in the Brea Historic Resources Register. Provide a written description justifying each criterion selected. Include an attached statement if more space is needed.

1. It exemplifies or reflects special elements of the city's cultural, social, economic, political, aesthetic, engineering, architectural, or natural history;

2. It is identified with persons or events significant in local, state, or national history;

3. It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship;

4. It is representative of the work of a notable builder, designer, or architect;

CRITERIA FOR DESIGNATION OF INDIVIDUAL HISTORIC RESOURCES CHECKLIST (CONTINUED)

Provide a written description justifying each criterion. Include an attached statement if more space is needed.

5. It contributes to the significance of a historic area, being a geographically definable area possessing a concentration of historic or scenic properties or thematically related grouping of properties which contribute to each other and are unified aesthetically by plan or physical development;

6. It embodies elements of architectural design, detail, materials, or craftsmanship that represent a significant structural or architectural achievement or innovation;

7. It reflects significant geographical patterns, including those associated with different eras of settlement and growth, particular transportation modes, or distinctive examples of park or community planning;

8. It is one of the few remaining examples in the city, region, state, or nation possessing distinguishing characteristics of an architectural or historical type or specimen.

PROPERTY OWNER INFORMATION & AUTHORIZATION

Legal Owner’s Name *(as listed in the Orange County Assessor’s records)*:

Address:

Home/Office Phone:

Cell Phone:

Email:

I hereby certify under penalty of perjury under the laws of the State of California that I am the owner(s) of the subject property and hereby apply for consideration for a Mills Act Contract.

By: _____ Date: _____
(Signature)

By: _____
(Printed Name)

By: _____ Date: _____
(Signature)

By: _____
(Printed Name)

TRUST ACCOUNT UNDERSTANDING AND AGREEMENT

All project applications require the specified minimum deposit to a Trust Account. Additional funds and/or subsequent deposits may be required depending on the specified project and level of staff time necessary. All unused funds will be reimbursed following the completion of project and/or review. Staff time devoted to your project will be billed according to our [Development Processing Fees](#). The necessary staff time will vary according to the complexity of the project and may include, initial review and ongoing project processing by City staff and consultant time, if necessary.

TRUST ACCOUNT OWNER:

Name of the Organization unless there is an Individual Financially Responsible for the Project:

Address:

State:

City:

Zip Code:

Email:

Phone:

*** Please note: Name and address will be used to generate invoices and refund checks ***

STATEMENT OF UNDERSTANDING AND AGREEMENT

I understand that my initial deposit is a retainer and not a fee. This deposit will be used to set up an account, against which fees shall be charged based on the hourly rate listed in the City fee schedule in effect at the time the work is performed. I understand that should the costs exceed the deposit, I will

be billed monthly for any additional deposit amount intended to cover future charges. If I fail to pay the fees when due, I understand that the City will stop working on the application. If the final costs are less, the unused portion of the deposit will be issued to the contact information in the above section and returned to the organization and/or individual above after the conclusion of the process or final inspection of the completed project, whichever occurs later.

As the trust account owner, I assume full financial responsibility for all costs incurred by the City in processing this application(s).

BY SIGNING BELOW, I HEREBY CONSENT THAT I UNDERSTAND THE MATTERS AS DESCRIBED ABOVE AND AGREE TO THE TERMS. I HEREBY FURTHER REPRESENT THAT I HAVE THE AUTHORITY TO BIND MY BUSINESS BY SIGNING ON ITS BEHALF.

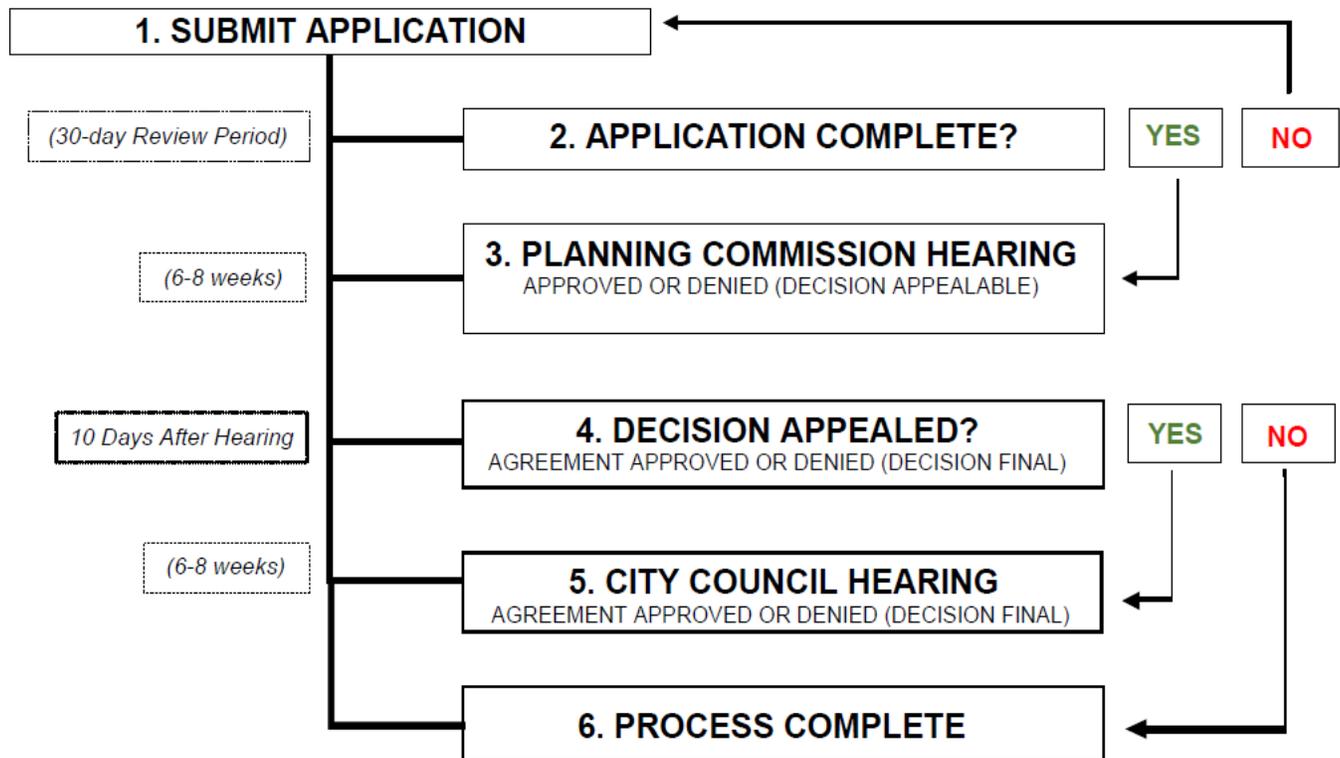
Trust Account Owner's Signature

Date

Trust Account Owner Printed Name

APPLICATION PROCESS

The time periods indicated are approximate and can vary depending on staff time, hearing scheduling constraints, staff request for information and/or other unforeseen variable.



1. Completed Application – The application and supporting documentation can be submitted by email at planner@cityofbrea.net or in-person at the front counter located on the 3rd floor of 1 Civic Center Circle in Brea.

2. Written Statement – Provide a written statement of the current condition of the property and either how it meets any of the criteria for designation of historic resources listed in Brea City Code [Section 20.60.030](#), or detailing why the resource should be removed from the Register. This written statement may supplement completion of the Criteria for Designation of Individual Historic Resources Checklist on page 2.

- 3. Draft Exhibit "A"** - Provide a summary of: (1) the history of the property and (2) the architectural details of the existing structures. An example is attached.
- 4. Exterior Color Photographs** – Provide exterior photographs either on a separate sheet and label the images properly.
- 5. Building Permit History** – Provide the building permit history for the subject site. This can be obtained through a Public Records Act Request with the City Clerk.
- 6. Site Plan** – Provide a scaled site plan showing all buildings on the property including lot lines, street name(s), north arrow and dimensions.
- 7. Deposit** - Please visit our [Development Processing Fees](#) or contact the Planning Division to verify the deposit amount. The application requires a \$250 initial deposit to begin processing a Historic Preservation application. This deposit is used to review the application and plans, research, conduct site visit/inspections, prepare staff reports and presentations and more. Additional funds and/or subsequent deposits may be required depending upon the level of staff time necessary to complete the project.
- 8. [Public Notification Packet](#)** – required public noticing for Planning Commission hearing.

Exhibit A

**909 East Elm Street
Site No. 58
Constructed 1930**



Historic Resources Designation No. HRD 16-01

History: The home was originally built for and inhabited by Carl Harvey, a locally significant educator during the early 20th century who played an important role in the city's social and political history. Mr. Harvey served as Principal of Brea Olinda High School from 1927 to 1946, and resided in the house from 1930 to 1946. Mr. Harvey also played a significant role in education in Santa Ana and Orange County as a whole. In 1946, he moved to Santa Ana to become Assistant Superintendent for the Santa Ana School District. While serving there, he strongly supported efforts to establish a school for the physically handicapped in Orange County. In 1948, the first such school opened in Santa Ana and was named the Carl Harvey School in his honor.

Architecture: This home embodies distinctive characteristics of Spanish Colonial Revival architecture. The house is a traditional rectangular plan with the east corner of the front façade projecting forward from the rest of the front elevation. A small porch is located at the west front corner adjacent to the entry and covered by the roof. The porch features traditional exposed, stained wood beams as part of its design. A molded chimney at the middle of the front elevation rises above the low-pitched terra cotta tile roof, and casement windows are found on all elevations. While many elements of the home's interior have been altered over time, many original and significant features remain. These include arched doorways, exposed ceiling beams, inset bookshelves, and a fireplace and dining room chandelier designed in the original architectural style. All of these interior and exterior architectural elements showcase a valuable example of Spanish Colonial Revival architecture and the craftsmanship associated with that time.

Historical Significance:

- ✓ It exemplifies or reflects special elements of the City's cultural, social, economic, political, aesthetic, engineering, architectural, or natural history;
- ✓ It is identified with persons or events significant to local, state, or national history.
- ✓ It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship;