



Community Hall *comes with a 1,500 sq. ft. private patio*

	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
4,900 sq. ft. 300 dining						
NON-PROFITS	\$164 per hour	\$298 per hour	\$180 per hour	\$239 per hour	\$373 per hour	\$313 per hour
INDIVIDUALS	\$195 per hour	\$316 per hour	\$223 per hour	\$270 per hour	\$416 per hour	\$323 per hour
BUSINESSES	\$254 per hour	\$327 per hour	\$303 per hour	\$329 per hour	\$427 per hour	\$403 per hour

Community Hall Patio Room *(2/3 of Community Hall) comes with a 1,500 sq. ft. private patio*

	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
3,240 sq. ft. 150 dining						
NON-PROFITS	\$123 per hour	\$186 per hour	\$135 per hour	\$185 per hour	\$270 per hour	\$210 per hour
INDIVIDUALS	\$147 per hour	\$222 per hour	\$168 per hour	\$197 per hour	\$297 per hour	\$243 per hour
BUSINESSES	\$173 per hour	\$259 per hour	\$191 per hour	\$223 per hour	\$334 per hour	\$266 per hour

Community Hall Plaza Room *(1/3 of Community Hall)*

	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
1,674 sq. ft. 60-80 dining						
NON-PROFITS	\$92 per hour	—	\$102 per hour	\$130 per hour	—	\$150 per hour
INDIVIDUALS	\$112 per hour	—	\$130 per hour	\$147 per hour	—	\$163 per hour
BUSINESSES	\$123 per hour	—	\$141 per hour	\$158 per hour	—	\$180 per hour

Arts Garden

	RESIDENT			NON-RESIDENT		
	NON PRIME-TIME	PRIME-TIME	SUNDAY	NON PRIME-TIME	PRIME-TIME	SUNDAY
4,100 sq. ft. 300 ceremony/150 dining						
NON-PROFITS	\$156 per hour	\$204 per hour	\$169 per hour	\$213 per hour	\$285 per hour	\$249 per hour
INDIVIDUALS	\$183 per hour	\$231 per hour	\$205 per hour	\$225 per hour	\$306 per hour	\$265 per hour
BUSINESSES	\$201 per hour	\$270 per hour	\$235 per hour	\$270 per hour	\$345 per hour	\$307 per hour

Arts Studio

	RESIDENT			NON-RESIDENT		
	1,530 sq. ft. 60 dining/70 classroom					
NON-PROFITS		\$77 per hour			\$89 per hour	
INDIVIDUALS		\$85 per hour			\$98 per hour	
BUSINESSES		\$94 per hour			\$108 per hour	

Meeting Rooms

	RESIDENT			NON-RESIDENT		
	500 sq. ft.					
NON-PROFITS		\$48 per hour			\$62 per hour	
INDIVIDUALS		\$60 per hour			\$68 per hour	
BUSINESSES		\$65 per hour			\$75 per hour	

NOTE

- Resident is one who lives, works, or attends school in Brea. Proof of residency is required to receive resident rate.
- Prime-time is Friday and Saturday. Prime-time Community Hall rentals must end by 12 a.m. and vacated by 1 a.m.
- Rental of Community Hall during prime-time, requires a minimum of 2/3 room (Patio Room) to be rented.
- Friday and Saturday rentals in a prime-time facility require a minimum rental time of 6 hours; Sunday rentals require a minimum rental time of 4 hours.
- Arts Garden rentals must end by 10 p.m. and vacated by 11 p.m.
- Sunday rentals available beginning at 2:30 p.m.
- All rental time, including set-up, actual event time, and clean up will be charged at the hourly rate.
- Rentals include tables, chairs, event staff, and free parking.
- If food is being served, the client must use a caterer/restaurant with a valid Health Department Permit.
- Rental deposit is required to confirm/reserve space. Deposit is refundable approximately 2-3 weeks after the event if no damage is done to the property, space is left cleaned, rental is completed on time and all guidelines were followed.

Miscellaneous Fees

Cleaning/Security Deposit:

\$500 non-alcohol rental; \$700 alcohol rental with 100 or less people; \$1,000 alcohol rental with 101+ people.

Fire Permit:

\$69 required if using open flame or propane.

Full Kitchen Use:

\$140 includes full use of catering kitchen (homemade food not permitted).

Partial Kitchen Use:

\$80 includes use of ice machine, coffee pots, sink and refrigerator (homemade food not permitted).

LCD Projector: \$140

Security Guard:

\$40 per hour, per guard

Portable Bar: \$75

Portable Stage: \$230 (four 6'x8'x16" sections)

Special Event Insurance Pricing

Special Event Insurance is required of all Users. Insurance can be purchased through the City recommended insurance provider.

To apply for, make a payment, and obtain insurance coverage, the User must contact the City recommended insurance provider.

The User must apply for insurance by visiting www.bmispecialevents.com or by calling 800-247-1734. The User will be provided with a certificate from the insurance provider, which is then given to the Facility Specialist. Rates vary based on types of activities performed at the rental.

This is a **separate** payment that is paid to the insurance provider directly. Payment is made online at www.bmispecialevents.com.

Security Requirements

Security is required at all events that serve and/or sell alcohol. At the discretion of the Community Services Director, any group of any size may be required to hire security regardless of whether or not alcohol is being served. The User is required to hire the City recommended security company. The hourly rate is \$40 per hour, per guard. This rate is subject to change and is based on current rates provided by the security company. A **separate** payment is required for security services. For events where security is required, security service will be scheduled consecutively from the time event begins (excluding setup) until the User has finished cleanup and vacated the facility. Security is required at a ratio of one guard for events up to 100 people; two guards for 101-300 people. The number of security required at events with more than 300 people will be at the discretion of the Facility Specialist.

Please refer to the FACILITY RESERVATIONS TERMS and CONDITIONS for more rental details.