



## **ADOPT-A-FAMILY**

### **Holiday Program**

## **FREQUENTLY ASKED QUESTIONS**

**1. Who is eligible?**

Any **Brea family in need**. Eligibility is based upon a combination of your family size, household income and current family situation. Families are defined as parent(s)/ guardian(s) and dependents all living at the same address. We ask for income documentation for all working adults in the household to determine if the family meets Housing and Urban Development (HUD) federal income limits. Acceptance into the program is not based solely on income as special circumstances will be considered.

**2. Can I apply for the program for my grandchildren, niece, nephew, or other relative?**

To apply for this program, you must be the parent or legal guardian of the child(ren) participating.

**3. What do I include for household monthly gross income?**

Increase received by all adults in the household should include: wages, salaries, tips, unemployment, child support payments, and SSI or SDI payments. This amount is the pre-tax gross income.

**4. What additional information is required to submit an application?**

The completed application with proof of income, current tax return, bank statement and residency along with the completed wish list for the family. All information on the application must be completed. If a question does not apply, please write "not applicable" or N/A. Note: the center will not make any copies for you.

**5. How will I know if I am accepted?**

You will be notified during the week of December 4 via email. An email will be sent to the email address listed on the application notifying you whether or not you have been accepted into the program.

**6. I was an Adopt-A-Family participant last year, am I eligible to re-apply?**

No, you will have to wait a year in between each time you apply for the program.

**7. What if I have not done this year's current tax return?**

The previous year's tax return may be used.

**8. What if I do not provide all required documents?**

Your application will not be reviewed until all documents are received by the deadline.

**9. How many families get adopted each year?**

It varies year to year depending on how many donors we receive.