



Brea Civic & Cultural Center | 1 Civic Center Circle | Brea, California 92821 | www.cityofbrea.net

ADDRESS REQUEST APPLICATION

INSTRUCTIONS:

The City of Brea Engineering Division coordinates the issuance of addresses within the City limits. Address requests for new commercial and/or residential units may be submitted by the property owner. An authorized agent may request an address if a letter of authorization from the owner or management company is provided.

All submittals shall include an 8.5x11" OR 11x17" exhibit depicting the location of the building(s), structure(s), or meter(s) for requested addressing.

Applicable fees are per the City of Brea Development Fee Schedule which can be found on the City of Brea's Community Development website under "Fees", at the following location: <https://www.ci.brea.ca.us/122/Community-Development>

Application Date:	Reference Permit No. (PLN, BLD, ENGPC) or CIP No.:
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APPLICANT INFORMATION

Name:	Email:	Phone:
Address:	City/State:	Zip:
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor <input type="checkbox"/> Developer <input type="checkbox"/> Other: _____		

OWNER INFORMATION

Name:	Email:	Phone:
Address:	City/State:	Zip:

PROJECT INFORMATION

Assessor's Parcel Number:	Tract or Parcel No.(s):	Quantity of Lots:
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Purpose of Request (select all that apply and include a detailed description):

New Building Accessory Dwelling Unit Junior Accessory Dwelling Unit

Utility Meter Temporary Power Pole Other: _____

I declare under penalty of perjury that I am the property owner or authorized agent for the address listed above and I personally completed this form and certify its accuracy. I understand that installation of new mail receptacles may be required and that the issuance of an address does not constitute approval for construction. It is the property owner's responsibility to verify that all public and private entities who may need to know of this address has received the information. In addition, all costs associated with the address change shall be borne by the property owner.

Applicant's Signature **Date**