



City of Brea

Economic Development

LOW AND MODERATE INCOME RENT PROGRAM

ONLINE APPLICATION GUIDE

Website

The screenshot shows the City of Brea website's 'Affordable Housing Programs' page. The browser address bar shows the URL www.cityofbrea.net/affordablehousing. The page features a navigation menu with 'YOUR GOVERNMENT', 'OUR COMMUNITY', 'CITY SERVICES', and 'HOW DO I...?'. A search bar is located in the top right. The main content area is titled 'Affordable Housing Programs' and includes a breadcrumb trail: 'Home > City Services > Community Development > Economic Development > Affordable Housing Programs'. The page lists several programs: 'Homebuyer Assistance Program', 'Low & Moderate Income Rental Programs', 'Mortgage Credit Certificate Program', and 'Senior Rental Programs'. The 'Low & Moderate Income Rental Programs' link is highlighted with a yellow box and a yellow arrow pointing to it from the right. Below the list is an 'AB 987 Report' section. A sidebar on the left contains links for 'Homebuyer Assistance Program', 'Low & Moderate Income Rental Programs', 'Mortgage Credit Certificate Program', 'Senior Rental Programs', and 'AB 987 Report'. At the bottom, there are social media icons for Facebook, Twitter, and YouTube, and a 'Connect with Brea' link.

- Go to:
www.cityofbrea.net/affordablehousing
- Click on “Low & Moderate Income Rental Programs”

Registration

Home Page x

← → ↻ <https://brealir.cityofbrea.net> 🔍 ☆ ☰

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Home About FAQ Log in

Please Note...

New Low and Moderate Income Rent Program

PAPER APPLICATIONS ARE NO LONGER BEING ACCEPTED. This is a new computer system which was implemented on October 27, 2015, and therefore the waiting list ranking that will be displayed when you log in to your account will not be accurate until this new system has been in place for approximately 90 days.



City of Brea's Low and Moderate Income Rent Program Website

Welcome

This site is a resource tool for those with low and moderate incomes to obtain affordable apartments within the City of Brea.

[Program Summary](#)

The Economic Development Division has provided financial assistance to many apartment complexes in Brea to establish rent-restricted programs throughout the city. **ALL PROGRAMS ARE FULL TO CAPACITY.** A waiting list has been established for each program, with income and rent guidelines which differ from complex to complex.

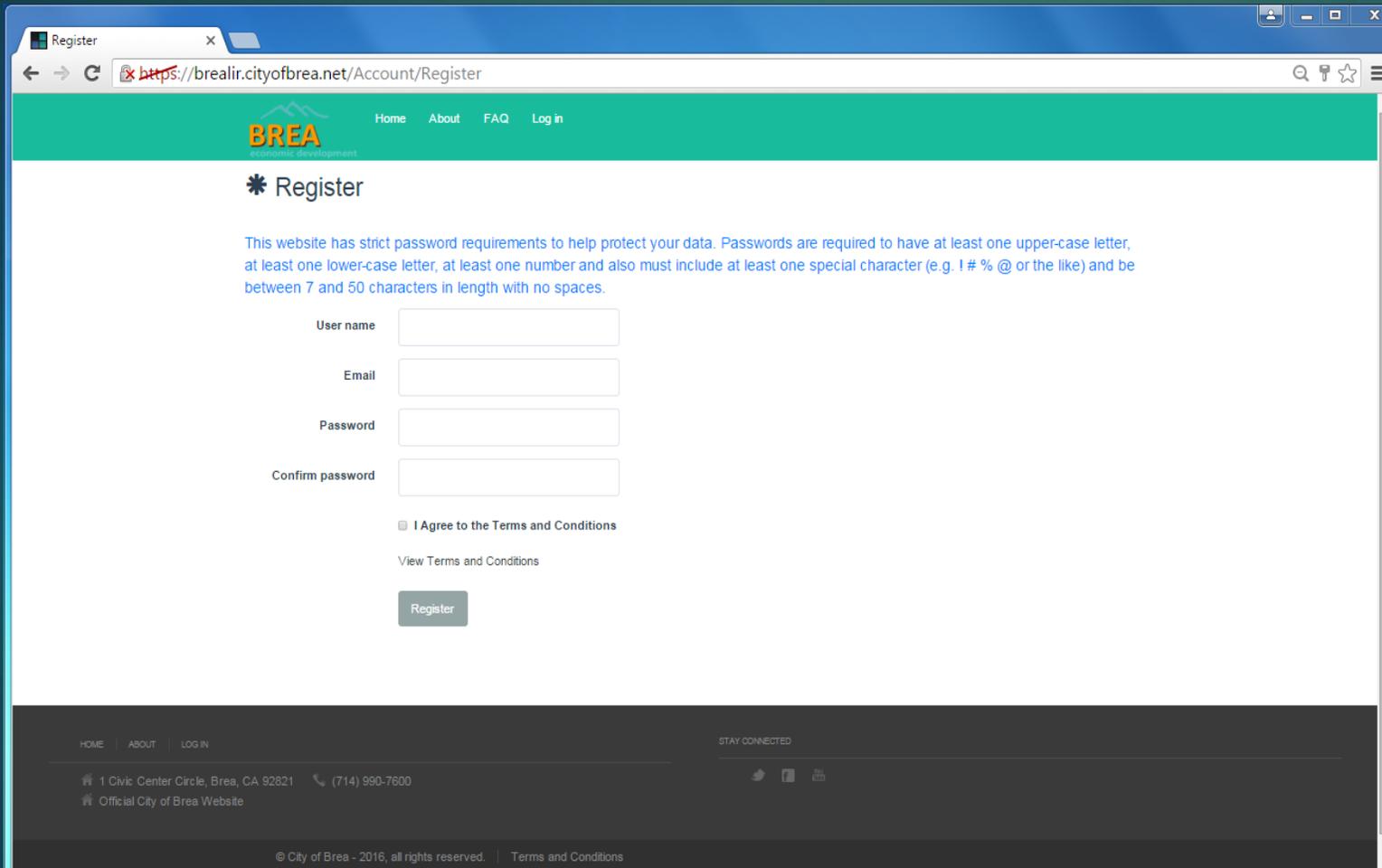
Get Started

Already registered? [log in now](#)

Need to register? [register now](#)

Click on the “register now” link on the bottom right corner of the browser page.

Registration



The screenshot shows a web browser window with the URL <https://brealir.cityofbrea.net/Account/Register>. The page features the BREA logo and navigation links for Home, About, FAQ, and Log in. The main heading is "Register". Below this, a paragraph explains the password requirements: "This website has strict password requirements to help protect your data. Passwords are required to have at least one upper-case letter, at least one lower-case letter, at least one number and also must include at least one special character (e.g. ! # % @ or the like) and be between 7 and 50 characters in length with no spaces." The registration form includes four input fields: "User name", "Email", "Password", and "Confirm password". Below the fields is a checkbox labeled "I Agree to the Terms and Conditions" with a link to "View Terms and Conditions". A "Register" button is positioned at the bottom of the form. The footer contains contact information: "1 Civic Center Circle, Brea, CA 92821 (714) 990-7600" and "Official City of Brea Website". Copyright information at the bottom reads "© City of Brea - 2016, all rights reserved. Terms and Conditions".

- Create a **User name**
- Provide an **Email** for account verification
- Create a **Password**
 - Must be between 7 and 50 characters with no spaces and include at least one:
 - ✓ Upper-case letter
 - ✓ Lower-case letter
 - ✓ Number
 - ✓ Special character
- After reviewing **Terms and Conditions**, check the box next to "I Agree to the Terms and Conditions"
- Click **Register**

Application

The screenshot shows a web browser window with the URL <https://brealr.cityofbrea.net/Home/Welcome>. The page features a green header with the BREA logo and navigation links: Home, Application, Profile, About, FAQ, and Log Off. A blue notification box titled "Please Note..." contains the following text: "New Low and Moderate Income Rent Program. PAPER APPLICATIONS ARE NO LONGER BEING ACCEPTED. This is a new computer system which was implemented on October 27, 2015, and therefore the waiting list ranking that will be displayed when you log in to your account will not be accurate until this new system has been in place for approximately 90 days." Below the notification, the text "Welcome" is displayed, followed by a link labeled "Complete Your Application". The footer contains contact information: "1 Civic Center Circle, Brea, CA 92821 (714) 990-7600" and "Official City of Brea Website". It also includes a "STAY CONNECTED" section with social media icons and a copyright notice: "© City of Brea - 2016, all rights reserved. | Terms and Conditions".

Click on the **“Complete Your Application”** link on the bottom of the page

Application

The screenshot shows a web browser window with the URL <https://brealr.cityofbrea.net/LowIncomeRent/PersonalInformation>. The page title is "Contact Information". The BREA logo is at the top left, and a navigation menu includes Home, Application, Profile, About, FAQ, Log Off, and Admin. The main content area is titled "Primary Applicant" and contains several input fields: "First Name" (with a red error message "First Name is required"), "Last Name", "Address", "City", "State" (a dropdown menu showing "CA"), "Zip", "Month moved into this address" (a dropdown menu showing "Month"), "Year moved into this address" (a dropdown menu showing "Year"), "Day Phone", "Evening Phone", and "Email Address*". A checkbox is present with the text "Check this box if your Day Phone and Evening Phone are the same". Below the "Email Address*" field is a note: "*Primary Applicant email address is directly linked to user accounts and can only be updated on the Profile page. Save this page before navigating to avoid losing changes. The Profile page can be accessed from the menu at the top of screen or here." To the right of the main form is a sidebar with a table of sections: "2. Previous Residences", "3. Employment Information", "4. Eligibility", and "5. Apartment Selection". Below this is a "Forms" section with a button for "Disability Verification Form". At the bottom of the page is a section titled "CoApplicants" with a button labeled "Add CoApplicant". A yellow arrow points from the "Add CoApplicant" button to the text "Click 'Add CoApplicant' and input CoApplicant's Contact Information" in the adjacent list.

- Input Primary Applicant's **Contact Information**

IMPORTANT

All persons over the age of 18 who will live in the rental unit are considered CoApplicants. Their information **MUST** be included.

- Click **"Add CoApplicant"** and input CoApplicant's Contact Information
- Repeat if more than one CoApplicant

Application

Contact Information

Home Application Profile About FAQ Log Off Admin

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Check this box if your Day Phone and Evening Phone are the same

Evening Phone

Email Address (optional)

Add CoApplicant

Number Of Children in Household

0

Some apartments do not allow pets. Are you willing to consider these apartments?

Yes - I am willing to consider.
 No - I am not willing to consider.

Do you have a Section 8 voucher?

Yes - I have a section 8 housing voucher.
 No - I do not have a section 8 housing voucher.

Cancel Save and Continue

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Official City of Brea Website

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- Indicate **Number of Children in Household** (under 18 years of age)
 - Enter '0' if none
- Confirm willingness to consider Apartments that do not allow **pets** (checking "No" will significantly reduce your options)
- Confirm if receiving **Section 8** voucher
 - This will not affect your waitlist position
- Click "**Save and Continue**"

Application

Previous Brea Residence

Important
For each applicant below, you may list up to 3 previous Brea residences. If there are none, please click Save and Continue.

Brea User Guide

Add Address

Cancel Save and Continue

Menu

1. Contact Information
2. Previous Residences
3. Employment Information
4. Eligibility
5. Apartment Selection

Forms

Disability Verification Form

HOME APPLICATION PROFILE ABOUT LOG OFF

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Official City of Brea Website

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- If any of the applicants have previously lived in Brea, please input Brea Residence History by clicking “Add Address”
- If none, click “Save and Continue”

Application

The screenshot shows a web browser window with the URL <https://brealir.cityofbrea.net/LowIncomeRent/PreviousAddresses>. The page features a green navigation bar with the BREA logo and menu items: Home, Application, Profile, About, FAQ, Log Off, and Admin. An orange 'Important' banner at the top states: 'For each applicant below, you may list up to 3 previous Brea residences. If there are none, please click Save and Continue.' The main form area is titled 'Brea User Guide' and contains a table for adding previous residences. The table has columns for Address, City, State, Zip, Month Start, Year Start, Month End, and Year End. A 'Remove' button is located next to the Address field. Below the table is an 'Add Address' button. At the bottom of the form, there are 'Cancel' and 'Save and Continue' buttons. To the right of the form is a 'Menu' section with a list of steps: 1. Contact Information, 2. Previous Residences, 3. Employment Information, 4. Eligibility, and 5. Apartment Selection. Below the menu is a 'Forms' section with a 'Disability Verification Form' button.

Address	City	State	Zip	Month Start	Year Start	Month End	Year End
<input type="text"/>	<input type="text" value="Brea"/>	<input type="text" value="CA"/>	<input type="text"/>	<input type="text" value="Month"/>	<input type="text" value="Year"/>	<input type="text" value="Month"/>	<input type="text" value="Year"/>

If No Brea Residence History, please skip this step

- If Applicants have previously lived in Brea, please input **Previous Brea Residence** History
- Repeat as necessary (maximum of 3 entries)
- When finished, click **"Save and Continue"**

Application

Employment Information

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Important
For each applicant below, please list current employment and up to 3 previous Brea employments.

Brea User Guide

Current Employer

Unemployed

Current Annual Income
0

Previous Employment Within The City of Brea

Add Employment

Cancel Save and Continue

Menu

1. Contact Information
2. Previous Residences
3. Employment Information
4. Eligibility
5. Apartment Selection

Forms

Disability Verification Form

Employment Information is set to Unemployed as the default.

- If you are currently **Unemployed**, please input any **Income** you are receiving (social security, disability, unemployment, etc)
 - Enter '0' if none
- If you are currently **Employed**, please uncheck the box next to "Unemployed"

Application

The screenshot shows a web browser window with the URL <https://brealir.cityofbrea.net/LowIncomeRent/EmploymentInformation>. The page features a green header with the BREA logo and navigation links: Home, Application, Profile, About, FAQ, Log Off, and Admin. The main content area is divided into two columns. The left column contains a 'Brea User Guide' section and a 'Current Employer' section. The 'Current Employer' section has a radio button for 'Unemployed', followed by input fields for 'Employer Name', 'Address', 'City', 'State' (a dropdown menu currently showing 'CA'), and 'Zip'. Below these are fields for 'Profession', 'Month Start' (a dropdown menu), and 'Year Start' (a dropdown menu). A 'Current Annual Income' field contains the value '0'. The right column contains a list of steps: '3. Employment Information', '4. Eligibility', and '5. Apartment Selection'. Below this is a 'Forms' section with a 'Disability Verification Form' link. At the bottom of the form, there is a section for 'Previous Employment Within The City of Brea' with an 'Add Employment' button. A yellow arrow points from the text in the adjacent list to this button. At the very bottom of the page, there are 'Cancel' and 'Save and Continue' buttons.

- After unchecking the “Unemployed” box, please input current **Employer Information** and **Current Annual Income** (including any supplemental income)
- If you have previously worked in the City of Brea, please click **“Add Employment”**
- If no previous employment in the City of Brea, click **“Save and Continue”**

Application

Employment Information

Home Application Profile About FAQ Log Off Admin

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Previous Employment Within The City of Brea

Employer Name Remove

Address

City State Zip

Profession

Month Start Year Start

Month End Year End

- If you previously worked within the City of Brea, please input **Previous Brea Employment** history
- Repeat as necessary (maximum of 3 entries)
- When finished, click **"Save and Continue"**

Application

Eligibility

IF YOU ARE DISABLED

You must download the Disability Verification Form found on this page under the 'Forms' heading. THIS IS THE ONLY FORM THAT WILL BE ACCEPTED AS PROOF OF DISABILITY. After your doctor has completed the form you must submit it to the City of Brea by logging in and uploading it to this page or by faxing to (714) 671-4480. Alternatively, you may mail it to: City of Brea, Economic Development Division, 1 Civic Center Circle, Brea, CA 92821.

If you are disabled, please upload a pdf document for verification.

No file chosen

IF YOU ARE SERVING IN THE MILITARY

If you are currently serving in the military, please upload a pdf copy of your military ID.

No file chosen

IF YOU HAVE SERVED IN THE MILITARY

If you are a veteran, please upload a pdf document for verification.

No file chosen

Menu

1. Contact Information
2. Previous Residences
3. Employment Information
4. Eligibility
5. Apartment Selection

Forms

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Official City of Brea Website

- If any applicant or a child who will live in the unit is **Disabled**, please attach a completed **Disability Verification Form**
- If any applicant is currently **Serving in the Military**, please upload a copy of the Military ID
- If any applicant is a **Veteran**, please upload a proof of service document
- When finished, click **"Save and Continue"**

Application

Important
Based on your income and the number of people in your household, you are only qualified for the apartments below for which checkboxes are available for you to select. PLEASE CHECK THE BOXES FOR THE APARTMENTS WHICH INTEREST YOU. If all the boxes are disabled, you are not qualified for any current programs based on your income and/or the number of people in your household. Please check back in the future for new programs or when your information changes to see if you then qualify.
[View the current apartment programs and rents.](#)

Menu

- 1. Contact Information
- 2. Previous Residences
- 3. Employment Information
- 4. Eligibility
- 5. Apartment Selection

Forms

- Disability Verification Form

Acacia Apts.

- 2 Bedrooms (Not qualified based on income.)*
- 3 Bedrooms (Not qualified based on income.)*

Birch Hills Apts.

- 1 Bedroom (Not qualified based on income.)*
- 2 Bedrooms (Not qualified based on income.)*
- 3 Bedrooms (Not qualified based on income.)*

Birch Street Loft Apts.

- 1 Bedroom (\$966)

Birch Terrace Apts.

- 1 Bedroom (\$946)
- 2 Bedrooms (Not qualified based on household size.)*

Bonterra Apts.

- 1 Bedroom (Not qualified based on income.)*
- 2 Bedrooms (Not qualified based on income.)*
- 3 Bedrooms (Not qualified based on income.)*

Imperial Park Apts.

- 2 Bedrooms (Not qualified based on income.)*

Pointe Apt. Homes

- Based on the information you have provided, a list of possible apartments will be generated
- Only those you are Qualified for will be available for selection
- If you have qualified for an apartment, please check the box next to the unit(s) you would like to apply for

Application

Brea, CA - Official Website | Apartment Selection

<https://brealir.cityofbrea.net/LowIncomeRent/ApartmentSelection>

Home Application Profile About FAQ Log Off Admin

BREA
Brea Regional Housing Agency

Bonterra Apts.

- 1 Bedroom (Not qualified based on income.)*
- 2 Bedrooms (Not qualified based on income.)*
- 3 Bedrooms (Not qualified based on income.)*

Imperial Park Apts.

- 2 Bedrooms (Not qualified based on income.)*

Pointe Apt. Homes

- 2 Bedrooms (Not qualified based on income.)*
- 1 Bedroom (Not qualified based on income.)*

South Walnut Bungalows

- 3 Bedrooms (Not qualified based on income.)*
- 1 Bedroom (Not qualified based on income.)*
- 2 Bedrooms (Not qualified based on income.)*

Tamarack Pointe Villas

- 2 Bedrooms (Not qualified based on household size.)*

Town & Country Apts.

- 2 Bedrooms (Not qualified based on income.)*
- 1 Bedroom (Not qualified based on income.)*

*Apartments listed as "not qualified" are based on a number of factors including current income and number of people in your household.

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Once you have selected all the units you would like to apply for, please click **"Submit"**

Waitlist

Welcome

Update Application Information

The ranking scores are updated at midnight each night, check back after the scores are updated as your position may move up or down.

Apartment Complex	Rank
Bonterra Apts. 401 Discovery Lane Website Click Here 1 Bedroom Low Income *Rent: \$1034	Position on wait list... You are not currently ranked. The ranking scores are updated at midnight each night, check back after the scores are updated.
Town & Country Apts. 800 S. Brea Blvd. Website Click Here	Position on wait list... You are not currently ranked. The ranking scores are updated at midnight each night, check back after the scores are updated.

- After you have submitted your apartment selections, you will be taken to your **Application Page**

Your Application page will show your current **wait list position(s)**

Please Note:
Waitlist position will not show immediately. The system will update your waitlist position at **midnight** of each night.

Update Application

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Apartment Complex	Rank
Bonterra Apts. 401 Discovery Lane Website Click Here 1 Bedroom Low Income *Rent: \$1034	Position on wait list... You are not currently ranked. The ranking scores are updated at midnight each night, check back after the scores are updated.
Town & Country Apts. 800 S. Brea Blvd. Website Click Here	Position on wait list... You are not currently ranked. The ranking scores are updated at midnight each night, check back after the scores are updated.

- You can log into your account at any time to update your application
- Click "Update Application Information" and you will be redirected to the start of the Application



Thank You!

FOR QUESTIONS OR CONCERNS, PLEASE CONTACT:

DENISE CHANG, DENISEC@CITYOFBREA.NET (714)671-4421